

Direct Deduction from Salary

Date: _____

The Paymaster

Pay Centre No _____

Location _____

Department of _____

ACT/ Commonwealth Government

_____ ACT

Dear Sir / Madam

Re: Regular fortnightly Direct Deduction

Please deduct dollars _____ [\$_____]

from my salary every fortnight and deposit them to the following account and continue to do so until further notice:

Account Name: Canberra Islamic Centre Library Building Fund

Account Number: 153856

BSB Number 032719

Bank Name: Westpac

This is a donation to the CIC library building fund and is deemed a tax deductible donation by the ATO. There may be a need to adjust/recalculate the amount of tax deducted from my salary.

Thanking you

Yours sincerely

Name: _____

AGS Number: _____